

St. Albans' Episcopal Church

Vestry Meeting Minutes

Date: 4/9/17 Location: Upper Room TIME: 1:00-3:00

MEMBERS:

- | | | |
|--------------------------------------|-------------------------|------------------------|
| ✓ <u>Rev. Erin Hensley</u> | ✓ <u>Tanya Conner</u> | ✓ <u>Claudia McKee</u> |
| ✓ <u>Gwendolyn Hustvedt</u> | ✓ <u>Yvonne Cyphers</u> | ✓ <u>Dawn Piper</u> |
| ✓ <u>Paul Veihman</u> | ✓ <u>Marcy Leonard</u> | ✓ <u>Bob Terrell</u> |
| ✓ <u>Alexander Clark</u> (treasurer) | | |

1. Candle was lit and Reverend Hensley shared a prayer to open meeting.

2. **Parishioners' concerns/comments we are hearing...**

- a) We were getting ready for Palm Sunday and noticed red altar hangings are not specifically for Palm Sunday. Altar hangings specially designed for Palm Sunday should possibly be placed on a wish list. They run between \$700. And \$1,000.

3. **March Minutes and Financials**

- a) Minutes were revised and approved as revised (If link to epicenter on revised minutes is incorrect, it will be sent through Rev Hensley.)
- b) Financials show net loss \$3,000. As of March currently, but remember giving/funds fluctuate throughout the year.)
- c) How will parishioners receive their "Quarterly Giving Statements"? They will be sent out (Sue our bookkeeper).
- d) March is a bit more expensive, but individual funds (flowers, etc.) are doing well.
- e) Alexander and Sue met with Frost Bank to discuss Cash Manager, Banking Management, and System Administrator (which has been Treasurer in the past). We may need someone other than Treasurer for this job - maybe Senior Warden – if he/she is tech savvy and comfortable.
- f) Current Signature Cards need to be updated. Clerk will get signature cards updated. Reverend Hensley will forward to Piper (clerk) information/ instructions on how to do this.
- g) Questions regarding....
- Clarify *Restricted/Unrestricted Contributions....* Why are restricted contributions listed? How can they be in the budget?
 - Can a contribution strictly to "Loan Principal" be made? Yes...That would be an example of a restricted contribution.

Motions Made:

- 1) *Senior Warden will be tasked as Cash Manager/Administrator.... PASSED*
- 2) *Clerk will be responsible for updating signature cards, maintaining signatures... PASSED*

4. **Eucharistic Minister Licensure renewals**

- a) June 30, 2017 is renewal time for recertification of current, and certification of new L.E.V.'s, L.E.M.'s, and W.L's.
- b) Lay Eucharistic Visitors, Lay Eucharistic Ministers, and Worship Leaders will be listed.
- c) Vestry will be given a list and vote on the list. No action is required by these individuals. It is handled by Rev. Hensley.

5. **Formation** – Why We Give Exercise

Scarcity/Fear

Abundance/Generosity

Why we give lies somewhere on the spectrum.

Two stewardship resources were shared and discussed. www.tens.org and www.ecfvp.org .
The Episcopal Network for Stewardship (username: *tithe*, password: *4transformation*)

- Many facts about giving are posted.
- Resources page available...Sign-in to receive the "Annual Pledge Series".
- Paul's writings to the Corinthians asked for regular giving. Corinthians were Gentiles and had a lot of infighting... Let us remember God's generosity and how we came to have what we have.
- 1 Corinthians 16 - asked for regular proportional giving.
- Paul heard about the severe famine that was affecting Jerusalem. He appealed to different churches to collect money to send off.
- 2 Corinthians 8 – In Paul's Letter to the Corinthians, there are invitations to step up to cheerful giving. Cheerful competition can be used as motivation.
- Sacrificial giving motivated by God's generosity.

www.ecfvp.org (Episcopal Church Foundation Vital Practices)

Website link for the reports on membership, finances, and more

<https://doris.epicenter.org/lobster/>.

"Stewardship for the New Millennium"

<http://www.ecfvp.org/webinars/97/stewardship-in-the-new-millennium>

- Generational giving; Which reasons/means of giving will speak to every generation? Different vehicles for different generations
 - o Born before 1930 – Greatest Generation
 - 1930 -'45 - Subset of the Greatest Generation
 - 1946 - '64 – Baby Boomers
 - 1965 – '78 – Generation X
 - 1979 – 2000 – Millennial Generation
 - o Each generation is motivated by different reasons and prefer different means of giving.
 - o The Three Top Reasons People Give (from Mega Gifts by Jerold Panas)
 - 1) Belief in the cause
 - 2) Respect for staff leadership
 - 3) Fiscal responsibility

6. **Land Sale Update** – We will invite Dave to next meeting for more information.

- Continual Surveys are occurring
- Independent Engineering Review will be covered in better detail.
- More information will be shared at upcoming meeting(s).
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7. **Property and Finance Subcommittees** Report Out

- Property –
 - Building has maintenance issues coming up. Facing has come off at back of building (This area has been sealed but sealant has worn off)

- Roofer looked at roof but thinks leaks may be a window problem. It's not a leak – it's a condensation issue staring at the windows. Caulking on windows is 25 years old. Leak was said to be a "maintenance" issue, but flashing by roof has 3" gap filled with epoxy and metal.
- Location is out of sight and was not seen during earlier inspections.
- Two bids were made for contingency plans to protect the organ as repairs inside the building are made. The quotes were widespread as the targets kept changing. In order to compare apples to apples, another quote is being obtained so comparisons can be fair.
- Wiring for organ may need to be re-worked.
- We need to have the water line that runs over the organ moved. This will be done by a professional plumber. Bids will be sought.
- Maintenance – One dishwasher is EOL (end-of-life).
- When our dishwasher is replaced, it needs to be hardwired with a cutoff switch.
- Finance –
 - Committee met to develop policies that keep fundraising to a reasonable level, so we get the most bang for our buck.
 - People that wish to fundraise need to bring ideas to Vestry as has been previous policy.
 - Pledging and giving is the most desirable end-goal.
 - There were a certain amount of people being nicked and dined and hit up for funds continually
 - A big fundraiser - missional and "Off the Hill"- may work well.
 - The "Wish-List" will support different areas of ministries that were zeroed out in the budget.
 - Children / Youth / Music / Landscape were listed as possible beneficiaries of such a wish-list.
 - Using Amazon Smiles to make purchases will benefit Manchaca Early Readers.
 - Stationary could be created
"A donation was made to St. Alban's in loving memory of"

8. Calendar Reminders

- April 30, 2017 – Vestry meets with Bishop following 11:15 service.
- May 21, 2017 – Vestry Meeting

Meeting adjourned.