

**St. Alban's Episcopal Church, Austin**  
**December 20, 2015**  
**The Upper Room, 1:15p.m.**

**Present:** Rector Erin Hensley, Melissa Shearer, Dawn Piper, Katherine Muhlenbruch, Ky Fussell, Debbie Staub, Tanyia Conner, Nelson Smith, Michael Bishop, Wendy Woodruff

**Guests:** Jim Muhlenbruch, Treasurer, Bethany Trombley

**1. Opening Prayer: The meeting was opened with silence and prayer.**

**2. Information**

**a. Calendar Reminders:**

- a. December 27: 10:30 a.m. Service
- b. January 6: Vestry and Staff and Families Epiphany Celebration at the Hensley's, 1704 Woodland Ave., casual attire, heavy hors d'oeuvres, 6:00-8:00 p.m., wee ones especially welcome after 5:30p.m. to get settled and oriented to a different space
- c. January 10: Bishop Dena Visits and Baptism and Confirmation: 9:00 a.m. rehearsal for confirmands, 9:30 a.m. Christian education, 10:30 worship, reception to follow, and vestry will have working lunch with Bishop Dena after reception.

**b. Organ Update:** After much conversation, discussion and meetings involving the organ committee and Gary Loper, the original organ builder, we were unable to reach an agreement. Dottie Norman has found a new organ builder, and he has agreed to work with us, under a contract.

**3. Discussion**

**a. Facilities Assessment Report:** Bethany Trombley presented the Facilities Assessment Report outlining the condition of various items on the St. Alban's campus and an assessment of needs and timelines for repair/attention.

**b. New Texas Gun Laws 2016 and St. Alban's Proposed Plan.** Dawn Piper, Nelson Smith and Rev. Erin met to discuss the new laws and the required signs for St. Alban's to prohibit guns at the church. The sign was presented to the vestry, with the required language, size, and font. The sign is required to be posted at each entry door to the church. This will be discussed at the January 16, 2016 Annual Meeting.

**c. Treasurer's Report: November Financials, pledge update, history re: diocesan ask**

**4. Discussion and Decision Points—CONDUCTED VIA EMAIL**

- a. **November Vestry Meeting Minutes:** Approved, with the correction that the St. Alban's Rental Rules and Agreements Policy and Financial Policy Proposed Updates happened in the discussion versus the decision part of meeting.
- b. **RCA contract renewal and Summer Reading Initiative**—Decision made to ask RCA for a 5% increase in the rental fee to use the space for a total of \$1,306.50. If they are unable to pay the increase, we will still keep them on. Decision made to do the Summer Reading Initiative again this summer (\$1500 total).
- c. **Stephens Inc., Resolution**—Decision made to update the Stephens Inc., document to reflect current rector's name.
- d. **Rental Rules and Agreement Update**—Decision made to accept the tracked changes for PLC and Rental Rules Agreement.
- e. **Financial Policies Updates**—Decision made to save financial policies update for later, with a more thorough proposal.

**5. Closing Prayer**--The meeting was closed with prayer.

**Next vestry meeting: Sunday January 17, 2016**