

07 April Vestry Meeting Minutes

1. opening bible study

Jonathan reads the parable of the Prodigal Son.

Sharing feeling from Love visualization exercise.

2. parishioner comments/questions

<none present>

3. March 2019 minutes (no March financials at this point)

Guidelines discussed to place march minutes in april until approved, then placed in March folder, etc.

Bookkeeper will be addressed as Diane, rather than Nancy.

Motion to approve March minutes - Approved

4. Senior Warden's Report: 2020 MFP planning process w/estimated timeframe

Finance reports not yet available, due to early Vestry meeting in the month.

Need to change Frost bank Administrator - Recommended Nelson. Changes to be formalized prior to annual meeting

Discussed ability for bookeeper to add/remove accounts. (documentation required, vestry approval, etc)

Discussed proper usage of Designated Funds accounts for ministry groups

Motion to designate Nelson Smith as designated Frost Bank Administrator - Approved

Discussed the need to track authority and designees for accounts on calendar

Requested clarification on what it means to be bank administrator

a. summer 2019-ministries inventory and dream and complete ask form

Form for different ministries to add requests to ministry funding plan

No specific budgets initially, only needs 'nice to haves'

Bookkeeper comiles spreadsheet from collected requests, for finance committee/vestry to discuss

b. summer 2019-stewardship committee makes their plans for our annual season of giving in October for calendar year 2020

Timeline for MFP discussed - Preliminary budget in September - (review numbers in October) ~before all-saints Sunday

c. summer 2019-finance committee receives recommendations from Rector and Jr. and Sr. Warden re any changes re vendor contracts

d. forms from staff and ministry leaders to treasurer before September 2019

e. September 2019-using info from staff, ministry leaders, Rector, wardens and bookkeeper given known expenses, Finance Committee drafts a 2020 Ministry Funding Plan.

Our 2020 MFP is based on what God's calling us to do and the cost of this ministry NOT how much money we think people will pledge.

f. October 2019-stewardship committee facilitates annual season of giving campaign

g. November 2019-pledges in, amount shared and invitation to parish to mind the gap between income and expenses, then draft 2 of MFP 2020 to vestry

Vestry will vote in December, and present in January at Annual Meeting

5. Rector's report

Discussed what vestry members would like more information about from rectors report

Pastor will be moving to current bookkeeper's office, Bookkeeper will set up in former admin assistant office. Current Pastor office will become a new conference room.

a. discussion re financial terms with help of "The Purpose of Basic Financial Statements"

Discussed careful use of language (costs, funds, deficit, etc...)

b. looking ahead to 2020

c. feasibility study update

Raw data being collected from questionnaires for 'Case Statement' by Darryl and Dennis (related to making the parish-wide survey)

Erin has sent notes related to our identity to help clarify

d. info re Holy Week services

e. info re Jonathan's last day 2019 + seminarian 2020-2022

May 12th will be last day as Seminarian. May still be around for a time. John says he hopes to stay in Austin area.

Potential Seminarian from Seminary of the Southwest (MDiv), Caden will be here for 2 years.

f. info re Iftar Dinner

Interfaith prayer experience

Trip to Mosque for show of love & support

Iftar differ will occur as normal

6. Same sex marriage letter signing

7. Close with Lord's Prayer