

**St. Alban's Episcopal Church**  
**Vestry Meeting**  
July 29, 2019  
1:00 p.m.

**Minutes**

**Vestry Members Present:** Jill Binder, Don Pitts, Steve Martel, Jennifer Cawley, Nelson Smith, Claudia McKee, Ken Kuntz, Annette Greenfield, Marcy Leonard

**Others Attending:** Rev. Erin Hensley

**Preparation**

Rev. Erin opened the meeting with time for meditation and reflection. There were no visitor questions at this time.

*A motion to approve the minutes of the June minutes, as corrected, of the St. Alban's Vestry meetings was seconded and unanimously adopted.*

**ServPro Settlement**

We have resolved our differences with ServPro.

**Feasibility Study – Sharing Thoughts**

Vestry members shared items from the study results that stood out to them.

**Bookkeeper Info**

*A motion to increase bookkeeper hours to 18 was seconded and adopted.*

**Capital Campaign**

Discussed whether to proceed with the campaign immediately, or to delay by as much as a year.

A calendar of milestones was discussed as follows:

Aug 1: Increase Admin to 18 hrs/wk  
Sep 1: Increase Communication officer to 10 hrs/wk  
All Saints Sunday: PC – Get working vendor relationships  
1<sup>st</sup> Day of Chr.: FC – Get debt payment plan  
Advent: Worship Committee  
Epiphany: Look at CC Project Manager  
Lent: Scope of work & payment plan

*A motion to proceed immediately with consultant as scheduled was proposed and not seconded.*

*A motion to delay consultant as scheduled and explore options until no later than next summer was seconded and carried.*

**Closing Prayer**