

**St. Alban's Episcopal Church
Vestry Meeting**

September 15, 2019

1:00 p.m.

Materials:

- 8.11.19 Community Meeting Detailed Agenda
- September 2019 Vestry Meeting Agenda
- Commitments of Presence / Holy Conversations
- Ministry and Money Quarterly Report

Minutes

Vestry Members Present: Jill Binder, Don Pitts, Steve Martel, Nelson Smith, Claudia McKee, Ken Kuntz, Marcy Leonard

Others Attending: Rev. Erin Hensley, Elizabeth Swofford

Preparation

- Commitment of Presence

A motion to approve the minutes of the July minutes, as corrected, of the St. Alban's Vestry meetings was seconded and unanimously adopted.

- Visitor Comments (none)

Facilities Report Update

Jr Warden reviewed intent and proposed general contents of Facilities Report

Capital Campaign

Rev. Erin discussed proposed Management Task Force, including scope of work, payment, members, and responsibilities.

Proposed responsibilities:

- Name stakes up front
- Committed to focusing on facts
- Clear about work and time
- Research how other parishes have funded consultants
- Clarify about what staff is already managing
- Clarify financial and parishioner demographics
- Agree on requisites for an ideal candidate

Vestry members shared individual thoughts on formation of committee. More specifics will be brought out next session. Task force leadership will be decided upon by next meeting or prior, via email.

A motion to form this task force was seconded and adopted.

Financials

Ken will step up as Finance committee chair.

Now that we have a fixed price, we will be buying out of the Creedmoor MAHA.

2018 Audit task force.

Stewardship committee theme and actions.

Discussed access road, signage with new apartment complex nearby.

Misc. Discussion

Vestry person of service duties & practices, requests for clarification

Upcoming meetings

Camp Allen tentative schedule for January

Proposed Lay Leaders

A motion to confirm servers was seconded and adopted.

Prayer and Closing