

St. Alban's Episcopal Church

Vestry Meeting

December 08, 2019

1:00 p.m.

Minutes

Vestry Members Present: Jill Binder, Don Pitts, Steve Martel, Jennifer Cawley, Nelson Smith, Claudia McKee, Ken Kuntz, Marcy Leonard

Others Attending: Rev. Erin Hensley, Liz Swofford

Additional Documents Referenced: Unapproved October & November Minutes, 2020 Ministry Funding Plan, 2024 Visioning Document, FS Full Report, P&L Sept 2019

1. Opening Prayer + Commitments of Presence
2. Parishioner Comments
3. October and November 2019 Minutes
Motion to approve November Minutes Seconded and Approved
Motion to approve October Minutes Seconded and Approved
4. Shared reflection on mission, vision, and values
5. Junior Warden's Report vote on water system
 - *LCRA Water testing results reviewed*
 - *Discussed Short term vs long term solutions (Prior to switch from Culligan to City water services)*
6. Capital Campaign Task Force Report
 - *Task force working on document to specify what is expected of a consultant and scope of payment (Presentation forthcoming)*
7. Soon to be Treasurer's Report
 - a. Profit and Loss September 2019
 - *Discussed corrections & changes to the P&L as well as MFP*
 - b. PRELIMINARY 2020 Ministry Funding Plan vote on Financial Committee's recommended corrections that will be shared during the vestry meeting

8. Rector's Report: Calendar Reminders

- a. Clarity regarding needed scope of work and acceptable range of payment for CC outside expertise By January 6
- b. Baptism + Annual Meeting-brief vestry mtg. to immediately follow w/order of business approve Dec minutes + elect Jr. Warden, Treas., Clerk (Sr. Warden appointed by Rector) January 12
- c. Parochial reports + certification forms of delegates January 21
- d. Vestry Retreat (see other side for retreat schedule) January 24-26
- e. Diocesan Council February 7-8
- f. Parish receives the name, scope, and funding for chosen CC outside expertise By March 1
- g. CC manager begins work of equipping St. Alban's leaders to engage parish in a stewardship based capital campaign. By June 1

9. Prayer

Additional Votes via email prior to meeting:

- For the purposes of renewing line of credit, a resolution that the following Officers of St Alban's Church Manchaca are appointed effective February 1, 2019, as follows:
 - Claudia McKee, Senior Warden
 - Annette Greenfield, Treasurer
 - Steve Martel, Clerk

Resolution Seconded and Approved

Additional Votes via email following meeting, but prior to the next:

- The new Ministry Funding Plan was submitted to vestry members for review. Proposed changes were discussed and will be implemented.

MFP 2020 Seconded and Approved